

Invitation to ETUI Education course

31 August 2018

To all organisations affiliated to the ETUC

Dear Colleagues,

The Education Department of the European Trade Union Institute will organise the training course called “**Developing workers’ education through social dialogue - realities and ways forward**”. The training will be held from 6 – 8 November 2018, in Madrid, Spain.

The aims of the training course are:

- To compare the current situation of Social Dialogue models in different countries
- To reflect on different challenges when talking about employees’ training and the role of social dialogue
- To identify different models for employees’ policy training in collective bargaining and social dialogue at different level,
- To propose improvements in employees’ training policy, competences and skills development through social dialogue and collective bargaining

Working languages

Working languages are: English, Spanish and Polish.

Programme

The enclosed programme will give you an overview of the first week course contents.

Venue and Accommodation

Escuela Julián Besteiro de UGT
C/Azcona 53
28028 Madrid
Spain

Tel: +34 915 897 801
informacion@ejb.ugt.org
www.ejb.ugt

Participants

Trade union officers responsible for social dialogue, collective bargaining and/or Training and education at regional, sectoral or national levels. National trade union trainers interested on the topic.

Arrival and departure

Participants are expected to arrive on Monday 5 November 2018, in the afternoon. Departure will be on Thursday 8 November, after lunch, flights after 16.00.



How are enrolments processed?

The following places have already been reserved:

UGT-E:	4 places
OPZZ:	4 places

This means that there are 12 free places as we can have a maximum of 20 participants.

The final confirmation of the participants will be done by the team of trainers bearing in mind the requirements for the target group.

Participants' registration

Please fill in a copy of the enclosed form for each participant and return it to the ETUI Education Secretariat (Eva Berger, eberger@etui.org) **no later than 8 October 2018**.

Payment of registration

Participation fees vary depending on which group your country is from. (See tables on last page).

Participation fees for this module are:

- For group I: 180€ (3 days @ 60€)
- For group II: 72€ (3 days @24€)
- For group III: 45€ (3 days @15€)

An invoice will be sent to the organisation upon confirmation of the enrolment. We kindly ask you to pay this invoice before the start of the course.

Please note that in case of cancellation of participation 10 days before the beginning of the course, no refund shall be granted.

It is **essential** that you mention in your payment order the number of the invoice and customer reference number.

Reimbursement of travel and accommodation costs

Travel and accommodation costs will be covered by ETUI Education, only for participants coming from member states of the European Union, the FYROM, Serbia, Montenegro and Turkey. Travel costs will be reimbursed on the basis of the most economic fare available (economy/APEX/PEX air fares) in accordance with European Commission regulations. **Taxis will not be reimbursed.**

Additional information

Should you need any additional information please do not hesitate to contact the ETUI Education Secretariat, Eva Berger, tel: +32 2 224 0534, fax: +32 2 22 4 05 20, e-mail: eberger@etui.org

Yours sincerely,



Vera dos Santos Costa
Director
ETUI Education

Enclosed: Registration form
Draft programme

Group I : 100% of participation fees or 60€/day	Group II : 40% of participation fees or 24€/day
Andorra*	Croatia
Austria	Czech Republic
Belgium	Estonia
Cyprus	Hungary
Denmark	Latvia
Finland	Lithuania
France	Poland
Germany	Slovak Republic
Iceland*	Slovenia
Ireland	Portugal
Italy	
Liechtenstein*	
Luxembourg	Group III : 25% of part. fees or 15€/day
Malta	Bulgaria
Monaco	FYROM
Norway*	Montenegro
San Marino	Romania
Spain	Serbia
Sweden	Turkey
Switzerland	Greece
The Netherlands	
United Kingdom	

*These countries, as non-EU-Members or candidates countries, must pay the total costs of the activities.