

## Invitation to ETUI Education course

15 October 2018

To all organisations affiliated to the ETUC

Dear Colleagues,

The Education Department of the European Trade Union Institute will organise in cooperation with the ETUC the workshop called **“Trade union cross-border cooperation for strengthening sectorial collective bargaining in Baltic countries”**. The workshop will be held from 11 – 12 December 2018, in Riga, Latvia.

### Objectives

- to identify key issues for the development of cross-sector and sector Collective Bargaining in each target country;
- to analyse and compare problems of the national Collective Bargaining frameworks concerned;
- to develop concrete solutions and proposals to overcome these problems

### Working languages

Working languages are: English, Lithuanian, Latvian and Estonian

### Programme

The programme will come in short time

### Venue and Accommodation

Hotel Astor Riga

Z.A.Meierovica Blvd. 10  
Riga, LV-1050, Latvia  
Phone: + 371 67217777

### Participants

Officials and leaders of national trade union confederations from the Baltics and the members of the ETUC Collective Bargaining and Wages Coordination Committee from those countries as well as those who are in charge of political decisions, social dialogue and collective bargaining in their organisations.

### Arrival and departure

Participants are expected to arrive on Monday 10 December 2018. Departure will be on Wednesday 12 December, flights after 15:00



### How are enrolments processed?

We can accept a maximum of 20 participants.

The final confirmation of the participants will be done by the team of trainers bearing in mind the requirements for the target group.

### Participants' registration

Please fill in a copy of the enclosed form for each participant and return it to the ETUI Education Secretariat (Elisa Santaniello, [esantaniello@etui.org](mailto:esantaniello@etui.org)) **no later than 15 November 2018**.

### Payment of registration

Participation fees for this module are:

**48€ (2 days @24€)**

An invoice will be sent to the organisation upon confirmation of the enrolment. We kindly ask you to pay this invoice before the start of the course.

**Please note that in case of cancellation of participation 5 days before the beginning of the course, no refund shall be granted.**

It is **essential** that you mention in your payment order the number of the invoice and customer reference number.

### Reimbursement of travel and accommodation costs

Travel and accommodation costs will be covered by ETUI Education, only for participants coming from member states of the European Union, Albania, the FYROM, Serbia, Montenegro and Turkey. Travel costs will be reimbursed on the basis of the most economic fare available (economy/APEX/PEX air fares) in accordance with European Commission regulations. **Taxis will not be reimbursed.**

### Additional information

Should you need any additional information please do not hesitate to contact the ETUI Education Secretariat, Elisa Santaniello, tel: +32 2 224 0474, fax: +32 2 22 4 05 20, e-mail: [esantaniello@etui.org](mailto:esantaniello@etui.org)

Yours sincerely,



Vera dos Santos Costa  
Director  
ETUI Education

Enclosed: Registration form