

“E-tutors training”

Brussels, 20 - 22 March 2019

Tuesday 19 March			
arrival of participants and dinner			
Wednesday 20 March	Thursday 21 March	Friday 22 March	
09:00 - Introduction to the training and presentation of participants	09:00 – Designing your course: practical steps in design <i>Group activity</i>	09:00 – Tutoring: how to lead and facilitate <i>Group activity, discussion and presentation</i>	
10:30 - Coffee break	10:30 - Coffee break	10:30 - Coffee break	
11:00 – Foundations: what is online good for? <i>Group activity, discussion and presentation</i>	11:00 – Designing your course: practical steps in design <i>Group activity, discussion and presentation</i>	11:00 – Further guidance and tools for e-tutors <i>Presentation</i> 11:45 – Follow up, course evaluation and conclusions	
12:30 - LUNCH	12:30 - LUNCH	12:30 - LUNCH	
14:00 – Learning activities: how to convert them for online training <i>Group activity</i>	14:00 – Creating and producing: tips for making your course <i>Group activity, discussion and presentation</i>	Departure of participants	
15:30 - Coffee break	15:30 - Coffee break		
16:00 – Learning activities: how to convert them for online training <i>Group activity, discussion and presentation</i>	16:00 – Running the course: managing the learning journey <i>Group activity, discussion and presentation</i>		
17:30 – End of the day	17:30 – End of the day		
19:30 – Dinner	19:30 – Dinner		



The ETUI is financially supported by the European Union

etui.