

To previous participants of 'Eurotrainers level 1' trainings and their respective organisations

Dear Colleagues,

The Education Department of the European Trade Union Institute is organising a **Eurotrainers Level 2** course in order to continue its training for Eurotrainers.

This training will take place from **22 to 26 October 2019** in Dublin, Ireland.

Aims

- Distinguish different trade union structures within Europe;
- Develop multicultural issues in trade union education regarding the influence of cultural differences, gender and trade union cultures in a training environment;
- Compare specific trade union adult education processes by assessing training processes and by evaluating trade union activities;
- Identify and compare the different methodological approaches used in trade union training;
- Develop training practices at European level and transform trade union strategies into training;
- Validate acquired training skills and competences throughout the training pathway.

Working languages

English, French

Programme

The draft programme is attached.

Venue

Training Venue:

William Norton House
575 North Circular Road
Dublin 1
D01 TR53
Ireland

Accommodation Hotel:

The Croke Park hotel,
Jones Road,
Dublin 3
D03 E5Y8
Ireland



Arrival and departure

Participants are expected to arrive on Monday, 21 October 2019 (in the afternoon. A dinner will be served around 7 p.m.) and to leave on Saturday, 26 May 2019 after lunch.

We should be grateful if all participants would respect the arrival and departure times.

Please do not make any travel arrangements before receiving our official confirmation letter.

Participants

Participants will be trade union trainers who have already completed our Eurotrainers level 1 course and who have in the meantime been actively involved in trade union training at national level.

They should also have taken part in some pedagogical workshops organised by the Institute after Eurotrainers level 1 training.

How are enrolments processed?

Applications will be processed on a first come, first served basis, with a maximum of one participant per confederation and a maximum of 18 participants overall. Additional applicants will be put on a waiting list.

The team of trainers will be responsible for the final selection and will bear in mind the skills required for this target group. Enrolments will not be approved without the prior consent of the ETUI education officer, who will also be the contact person for organisations requiring any further information.

Confirmation by the organisation

Organisations should confirm the work of applicants in the training strategy of the organisation and support the participant between Eurotraining 1 and Eurotraining 2.

Participants' registration

Please fill in a copy of the enclosed form for each participant and return it to the ETUI Education Secretariat (Tsela Ceulemans, e-mail: tceulemans@etui.org) by **27 September 2019** at the latest.

Payment of registration

Each organisation is required to pay a direct monetary contribution to ETUI Education per participant.

Participation fees vary depending on which group your country is from. (See tables on last page).

Participation fees for this course are:

- For group I: 300€ (5 days @ 60€)
- For group II: 120€ (5 days @24€)
- For group III: 75€ (5 days @15€)

An invoice will be sent to the organisation upon confirmation of the enrolment. We kindly ask you to pay this invoice **before** the start of the course.

It is **essential** that you mention in your payment order the number of the invoice and customer reference number.

Please note that in case of cancellation of participation 5 working days before the beginning of the course, no refund shall be granted (the total amount – 300€/120€/75€ - will be invoiced).

Reimbursement of travel and accommodation costs

Travel and accommodation costs will be covered by ETUI Education, only for participants coming from member states of the European Union and Albania, Serbia, the FYROM and Turkey. Travel costs will be reimbursed on the basis of the most economic fare available (economy/APEX/PEX air fares) in accordance with European Commission regulations. **Taxis will not be reimbursed.**

Additional information

Should you need any additional information please do not hesitate to contact the ETUI Education Secretariat, Tsela Ceulemans, e-mail: tceulemans@etui.org.

Yours sincerely,

Vera dos Santos Costa
Director
ETUI Education

Enclosed: Enrolment form
ETT2 Profile
Draft Programme

Participation fees**Group I: 100% of participation fees or 60€/day**

Andorra
Austria
Belgium
Cyprus
Denmark
Finland
France
Germany
Greece
Iceland*
Ireland
Italy
Liechtenstein*
Luxemburg
Malta
Monaco*
Norway*
San Marino
Spain
Sweden
Switzerland*
The Netherlands
United Kingdom

Group II: 40% of participation fees or 24€/day

Croatia
Czech Republic
Estonia
Hungary
Latvia
Lithuania
Poland
Portugal
Slovak Republic
Slovenia

Group III: 25% of participation fees or 15€/day

Albania
Bulgaria
FYROM
Montenegro
Romania
Serbia
Turkey

*These countries, as non-EU members, pay the total amount of the activity.