Invitation to an ETUI Education course

29 January 2020

To all organisations affiliated to the ETUC

Dear Colleagues,

The Education Department of the European Trade Union Institute, in cooperation with CISL (Italy), GSEE (Greece) and LPSK (Lithuania), will organise the training course called “Social protection for all. Atypical workers and social protection”. The training will be held from 24-26 March 2020 in Vilnius, Lithuania. This training session aims at dealing with the issue of social protection for atypical workers to ensure that “people in all forms of employment, regardless of the type and duration of their employment relationship must have equal access to adequate social protection and to the full range of employment services for re-insertion into the labour market”.

Aims

At the end of this course participants will be able to:

1. Share a common understanding regarding the definition of atypical worker
2. Analyze different forms of atypical work at European level linked to digital platforms or in traditional sectors. Various sectors from three EU countries (IT, LT, GR) will be analysed
3. Exchange experiences on the efforts undertaken by TU to organize and bargain atypical workers
4. To be informed on tools for assisting atypical workers

Working languages

English, Lithuanian, Italian

Programme

The draft programme attached will give you an overview of the course.

Venue and accommodation

Hotel Holiday Inn Vilnius

Participants

The participants should be:

- Trade union representatives (especially young trade union representatives) and experts on atypical / non-standard forms of work
- Trade union representatives and experts in charge of social protection issues

Arrival and departure

Participants are expected to arrive on Monday 23 March 2020 for a welcome dinner in the hotel at 19:30. Departure will be on Thursday 26 March 2020, after lunch, flights after 16.00.

The ETUI is financially supported by the European Union
**How are enrolments processed?**

We can accept a maximum of 20 participants.

The final confirmation of the participants will be done by the team of trainers bearing in mind the requirements for the target group.

**Participants’ registration**

Please fill in a copy of the enclosed form for each participant and return it to Sylviane Mathy (smathy@etui.org) **no later than 25 February 2020.**

**Payment of registration**

A direct monetary contribution (enrolment fees) to ETUI Education activity is required per organisation/per working day/per participant. Participation fees vary depending on which group your country is from.

Participation fees for this course are:
- For group I: 180 € (3 days@60€)
- For group II: 72 € (3 days@24€)
- For group III: 45 € (3 days@15€)

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<th>Group I: 100% of participation fees - 60€/day</th>
<th>Group II: 40% of participation fees - 24€/day</th>
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<td>Group III: 25% of participation fees - 15€/day</td>
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*These countries, as non-EU members, pay all costs related to the activity.*

An invoice will be sent to the organisation and address (billing address) as mentioned in the enrolment form.

Please note that in case of cancellation of participation **5 working days before the beginning of the course, no refund shall be granted.**

It is essential that you mention in your payment order the number of the invoice and customer reference number.
**Reimbursement of travel and accommodation costs**

Costs for accommodation **only for 3 nights (23 to 26 March)**, meals according to the programme and materials will be covered by ETUI Education, only for participants coming from Member States of the European Union or from Albania, Montenegro, North Macedonia, Serbia and Turkey.

Expenses must be settled in line with the EU guidelines, which means:

- The shortest route of travel is to be chosen using the most reasonable means of transport.
- **Train tickets** will be reimbursed on the basis of a 1st class return fare for regular trains and 2nd class for Eurostar, Thalys, TGV or similar.
- **Economy class fares will be used as the benchmark for analysing air travel costs.** Air travel is acceptable only for distances above 400 km, i.e. return flight above 800 km. **Business class flights** will not be reimbursed.
- Travel by car will be reimbursed either:
  - on the basis of the mileage calculation at a rate of 0,25€ per km.
  - on the basis of a train return fare (1st class fare for regular trains and 2nd class for Eurostar, Thalys, TGV or similar)
  - the cost of lower-class economy air fare
  **Whichever is cheapest, will be reimbursed.**

Toll, petrol, insurance costs will **not** be reimbursed.

Only one person can claim reimbursement, independently of the number of people traveling in the same vehicle. Passengers may not claim mileage or equivalent costs.

- **Local transport**, to/from the event venue, is reimbursed on the basis of original tickets.
- **As a rule, taxis are not reimbursed.**

**Please note that expenses such as parking fees, telephone, minibar, extra nights, extra lunches, extra dinners, supplement double room and the eventual supplement half/full board are not taken in charge by ETUI.**

**Additional information**

Should you need any additional information please do not hesitate to contact the ETUI Education Sylviane Mathy, e-mail: smathy@etui.org

Yours sincerely,

Vera dos Santos Costa
Director
ETUI Education

Enclosed: Registration form
Programme