

## Call for Tenders / Ref. 11-2020 Research

### **Contracting Institute**

European Trade Union (ETUI)  
Research department  
Boulevard du Roi Albert II n°5, box 4  
B-1210 Brussels  
Belgium  
(AISBL 0418.812.841)

### **For the Project**

**“National policies for the extension of social protection to non-standard employees and self-employed during the COVID-19 pandemic”**

### **Expertise required:**

In the tender, the potential candidates should demonstrate acquired expertise in mapping, analysing and assessing the impact of developments in social protection policies and an awareness of EU policy initiatives in that field. A list of previous publications must be added to the tender.

### **Description of tasks to be performed by the contractor:**

In November 2019, the Council of Ministers issued a Recommendation to member states on access to social protection for workers and the self-employed. According to the timetable proposed in the Regulation, the European Commission with the Social Protection Committee should establish by the 15<sup>th</sup> November 2020 a monitoring framework and develop agreed common quantitative and qualitative indicators to assess the implementation of this Recommendation, enabling its review, whereas member states should submit plans for its implementation by the 15<sup>th</sup> May 2021. The public health measures to keep the spread of the COVID-19 disease prompted governments in Europe to step up their efforts to expand social protection coverage to people in employment not

previously or sufficiently covered, although the extent and specifics of these efforts varied.

The contractor is expected to map, analyse and assess the impact of national policy measures aiming at expanding the coverage of social protection to non-standard employees and self-employed with particular emphasis in the assessment from a gender perspective.

The contractor is expected to produce i) some initial mapping results by November 2020 in order to allow the ETUI to provide input to the trade unions on the implementation of the above Council Recommendation; ii) an in-depth analysis across several member states which would allow the comparative assessment of developments by April 2021; iii) suitably adapted output (e.g. a publication) for the dissemination of the above research exercise towards a larger ETUI audience during the period June-October 2021.

The geographical scope of the expert networks should cover the 27 EU countries. Gender aspects are to be mainstreamed.

### **GDPR rules**

The candidate / tenderer is required to comply with the requirements of the General Data Protection Regulation (GDPR), ensuring the processing, data security and data protection of data subjects when personal data are involved in the data protection in the framework of a future contract or intention to conclude a contract.

Further information on how the ETUI handles personal data and contact details is available on the privacy notice on the ETUI website at [www.etui.org](http://www.etui.org).

### **Duration and value of the tender**

The ETUI plans to conclude a contract with the successful bidder and award a contract for the period of 12 months starting from October 2020.

The overall value of the tender is maximum 60000 EUR (VAT inclusive). The price includes the work performed by the bidder (as well as the cost of any external help required) to complete the tasks listed in the description of the tender. However, travel and eventual accommodation expenses linked to the workshops specified will be reimbursed according to ETUI policy.

### **Award criteria:**

The bid will be awarded on the basis of “best value for money”, especially based on the quality of previous work or services rendered. The criteria will be assessed based on the elaboration of a proposal for the publication, CVs of the editors (project managers) and price.

### **Deadline for the submission of tenders:**

Candidates should submit their bid in electronic form to Nicola Countouris, Director of the research department of the ETUI, email: [skasiars@etui.org](mailto:skasiars@etui.org) at the latest 3rd October 2020

## **Terms and conditions:**

1. The expertise requires a specialist with in-depth knowledge of the project topic and understanding of the European context. The bid must include a detailed C.V. in relation to the task described.
2. The overall value of the tender is maximum 60000 Euro (taxes and charges included). The price includes the work performed by the bidder to complete the tasks listed above and provide the specified deliverables.

The payment will be made in three stages: 20% of the contracted amount after the signature of contract; 30% after delivery of the final version of the first mapping report; 30% after the delivery of the final drafts of the comparative/case-studies reports; and 20% after the delivery of a publication summarising the results of the above research exercise for wider dissemination to wider ETUI audiences, on presentation of an original signed invoice (all taxes and charges included).

3. The ETUI and the contractor share the right to use all intellectual property which the contractor generates in fulfilment of the contract, the material results of which will be protected by copyright.

Any publication of any of the materials, in whole or in part, generated by the contractor in fulfilment of the contract will be co-ordinated between the ETUI and the contractor.

4. The winning bidder shall accept responsibility for any legal obligations entailed by the contract and is in particular required to provide his/her country of origin the requisite tax statements relating to the services supplied.  
Value tax, where applicable, shall be shown separately on all invoices as a net extra charge. All other taxes, levies and expenses shall be borne by the contractor and shall not be included in the relevant invoices.
5. The winning bidder accepts all reporting obligations to the EU to which the ETUI is subject and in case of audit will cooperate to provide necessary information.
6. In case of disputes the Belgian courts will be competent.



The ETUI is financially supported by the European Union

**Annex 1 - Declaration on Honour**

(Selection criteria, point 6 of the notice)

**I HEREBY CERTIFY, AS CANDIDATE/LEGAL REPRESENTATIVE OF THE CANDIDATE,**

THAT THE CANDIDATE:

- is not bankrupt or being wound up, is not having his/her affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning those matters or is not in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- has not been convicted of an offence concerning his/her professional conduct by a judgment which has the force of *res judicata*;
- is not guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- has fulfilled his/her obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which he/she is established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- has not been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
- is not currently subject to an administrative penalty referred to in Article 96(1) of the Financial Regulation;

Signature ..... Date:

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THAT THE CANDIDATE /legal representative of the candidate:

- is not subject to any conflict of interest;
- that the candidate will inform the contracting authority, without delay, of any situation constituting a conflict of interest or which could give rise to a conflict of interest;

Signature ..... Date:

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To the best of my knowledge, all information provided is true and accurate.

Signature ..... Date:

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The ETUI reserves the right to check the information provided. Together with this form, duly signed, the candidate undertakes to send any additional document which the ETUI considers necessary to perform its checks.

By signing this form, the undersigned acknowledges that he/she accepts controls/audits from the European Commission under the same conditions as the ETUI.

Signature ..... Date: