

## Call for Tenders / Ref. 2051-211 Research

### **Contracting Institute**

European Trade Union (ETUI)  
Research department  
Boulevard du Roi Albert II n°5, box 4  
B-1210 Brussels  
Belgium  
(AISBL 0418.812.841)

### **For the Project**

**“Cross-national survey on the extent of the platform economy”**

### **Expertise required:**

At the European Trade Union Institute we are carrying out work on mapping the extent to which platform work and the internet more generally is used by adults (aged 18-64) in different European countries. We carried out a first wave of this study last year in 5 central and eastern European countries, and now expand with a revised questionnaire to 15 or more countries.

We will work through different organizations to carry out the actual fieldwork, but as the project has become substantially larger we are looking for a consultancy on the coordination and evaluation of the different national fieldwork results.

### **Description of tasks to be performed by the contractor:**

Different organizations will carry out the actual fieldwork according to a pre-specified methodology and using CATI, possibly augmented by CAWI. We would require the contractor to advise us on the following tasks throughout the project:

- Assisting in reviewing bids from agencies and offering quality assessment: the extent to which they will result in comparable cross-national data.

**etui.**

- Consulting on the creation and internal validity of the questionnaire: question routing, rotations, socio-demographics. Setting up a pilot study in one country.
- Evaluate a smaller pilot (N around 15-20) and pilot reports of each country, carried out by the contracted agencies, to assess the translation and validity.
- Prepare an SPSS datamap for all countries.
- Consult on data checks (representativeness, interviewer effect, response rates, item non-response, CATI and CAWI shares) after 200 respondents and at the end.
- Final post-stratification weighting.

## **GDPR rules**

The candidate / tenderer is required to comply with the requirements of the General Data Protection Regulation (GDPR), ensuring the processing, data security and data protection of data subjects when personal data are involved in the data protection in the framework of a future contract or intention to conclude a contract.

Further information on how the ETUI handles personal data and contact details is available on the privacy notice on the ETUI website at [www.etui.org](http://www.etui.org).

## **Duration of the tender**

The ETUI plans to conclude a contract with the successful bidders and award a contract from December 2020 onwards, for help in setting up a pilot, and evaluating bids. The final survey results should come in by the end of April, after which we would require consultancy on the weighting and quality checks of the data.

## **Award criteria:**

The bid will be awarded on the basis of “best value for money”, especially based on the quality of previous work or services rendered.

## **Deadline for the submission of tenders:**

Candidates should submit their bid in electronic form to Wouter Zwysen ([wzwysen@etui.org](mailto:wzwysen@etui.org)) and Agnieszka Piasna ([apiasna@etui.org](mailto:apiasna@etui.org)), senior researchers at the ETUI, by 12 October 2020 the latest.

**Terms and conditions:**

1. The bid must specify the costs involved in each step of the consultancy as mentioned in the description of tasks
2. The contractor has the right to use all intellectual property which the winning bid generates in fulfilment of the contract, the material results of which will be protected by copyright.
3. The winning bid shall accept responsibility for any legal obligations entailed by the contract and is in particular required to his/her country of origin the requisite tax statements relating to the services supplied.  
Value tax where applicable, shall be shown separately on all invoices as a net extra charge. All other taxes, levies and expenses shall be borne by the contractor and shall not be included in the relevant invoices.
4. The winning bid accepts all reporting obligations to the EU to which the ETUI is subject and in case of audit will cooperate to provide necessary information.
5. In case of disputes the Belgian courts will be competent.



The ETUI is financially supported by the European Union

**Annex 1 - Declaration on Honour**

(Selection criteria, point 6 of the notice)

**I HEREBY CERTIFY, AS CANDIDATE/LEGAL REPRESENTATIVE OF THE CANDIDATE,**

THAT THE CANDIDATE:

- is not bankrupt or being wound up, is not having his/her affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning those matters or is not in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- has not been convicted of an offence concerning his/her professional conduct by a judgment which has the force of *res judicata*;
- is not guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- has fulfilled his/her obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which he/she is established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- has not been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
- is not currently subject to an administrative penalty referred to in Article 96(1) of the Financial Regulation;

Signature ..... Date:

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THAT THE CANDIDATE /legal representative of the candidate:

- is not subject to any conflict of interest;
- that the candidate will inform the contracting authority, without delay, of any situation constituting a conflict of interest or which could give rise to a conflict of interest;

Signature ..... Date:

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To the best of my knowledge, all information provided is true and accurate.

Signature ..... Date:

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The ETUI reserves the right to check the information provided. Together with this form, duly signed, the candidate undertakes to send any additional document which the ETUI considers necessary to perform its checks.

By signing this form, the undersigned acknowledges that he/she accepts controls/audits from the European Commission under the same conditions as the ETUI.

Signature ..... Date: