

Application for a traineeship at the ETUI

If you wish to apply for a traineeship at the ETUI, please read the following information.

The ETUI traineeship is open to under- and post-graduate students and the trainees are accepted upon positive consideration of applications.

These applications should contain a CV, a cover letter with topics of interest (research project) and information about the university/institution. The period for which the students apply should also be detailed, as well as the information related to the available finances for the traineeship (if the student benefits from a scholarship or not).

The traineeships are accepted for a maximum period of 3 months.

Only students enrolled in a university of similar institution, whose course requires completion of such a traineeship can be considered eligible. Please note that the student status is mandatory.

On the basis of this information, the decision will be taken if a traineeship opportunity can be offered to you.

The application must be sent to Nicola Countouris, Director of the Research Department (email to Sophie Kasiers, Assistant to the Director skasiers@etui.org).

- ETUI may provide with the accommodation allowance for the duration of the traineeship only if the student travelled to Brussels for this purpose. The amount of this allowance is different whether the student benefits from a scholarship or not. If he/she benefits from a scholarship, ETUI covers up to €450 per month, if not, ETUI can take in charge maximum of €600 per month for the rent of the accommodation. The ETUI is not responsible for finding an accommodation to the trainee but can share some useful information regarding the logging in Brussels
- When the traineeship is accepted, a mentor from the Research Department is chosen for the student according to their topics of interests. The mentor will be sharing information about his/her expertise as well as provide guidance, regularly according to his/her availability. A clear description of tasks as well as a work plan for the traineeship (based on the student's own project) is then developed with the mentor, whose role will be to assist and coordinate the work of the trainee.
- During the traineeship, the students will be provided with an ETUI email address and will benefit from an access to our digital and non-digital Documentation Center.
- The trainees will have opportunity to participate in events for which they can register on the ETUI [Website](#).
- At the end of the traineeship, they are invited to make a presentation of their work to our staff - during a Brown Bag Lunch - if wished.

If you have further questions, do not hesitate to contact Sophie Kasiers skasiers@etui.org

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