

**Contracting Institute**  
European Trade Union (ETUI)  
Research department  
Chaussée de Haecht, 579  
1030 Brussels - Belgium  
(AISBL 0418.812.841)

### For the Project

#### “Social Policies in the European Union: State of Play 2023”

#### Expertise required:

In the tender the potential candidates should demonstrate acquired expertise in covering European social policies. A list of previous publications must be added to the tender.

#### Description of tasks to be performed by the contractor:

The contractor is expected to deliver within the set deadline, in French or English, the electronic manuscript for the annual publication of the ETUI on “Social Policies in the European Union : State of play 2023”.

The publication should provide easily accessible information to a wide audience about recent developments in both the EU and domestic social policymaking, it should in particular set out the key developments of social policy in the European Union.

The publication should cover the following items:

Preface

Foreword

The reform of the EU’s economic governance (with implications for Social Europe)

The directive on adequate minimum wages (with a focus on minimum wages but also on other potential gains for social Europe)

EU policy developments on the question of minimum income

An analysis of the new EU OSH strategy

EU policies in the area of poverty and social exclusion (bidders to suggest a relevant topic)

Green Deal Industrial Plan and implications for jobs and skills (OR impact of EU recovery funds on a specific service sector, e.g. health or VET )

Conclusions

Chronology

The geographical scope of the publication should cover the 27 EU countries as well as the candidate countries and when relevant the rest of the world. Gender aspects are to be mainstreamed.

Each of the articles should be no longer than 50.000 characters. The publications will be written in English or French.

### **GDPR rules**

The candidate / tenderer is required to comply with the requirements of the General Data Protection Regulation (GDPR), ensuring the processing, data security and data protection of data subjects when personal data are involved in the data protection in the framework of a future contract or intention to conclude a contract.

Further information on how the ETUI handles personal data and contact details is available on the privacy notice on the ETUI website at [www.etui.org](http://www.etui.org).

### **Deadline for delivery of task:**

The tasks have to be performed by 15 October 2023 at the latest.

### **Award criteria:**

The bid will be awarded on the basis of “best value for money”, especially based on the quality of previous work or services rendered. The criteria will be assessed based on the elaboration of a proposal for the publication, CVs of the editors (project managers) and price.

### **Deadline for the submission of tenders:**

Candidates should submit their bid in electronic form to Nicola Countouris, Director of the Research Department, email: [skasiers@etui.org](mailto:skasiers@etui.org) (Assistant to the Director) at the latest on 24 Mars 2023.

### **Terms and conditions:**

1. The expertise requires a specialist with in-depth knowledge of the project topic and understanding of the European context. The bid must include a detailed C.V. in relation to the task described.
2. The overall value of the tender is maximum 38.000 Euro (taxes and charges included). The price includes the work performed by the bidder to complete the tasks listed above and provide the specified deliverables.

The payment will be made after the signature of the contract for 10% of the contracted amount and the balance after delivery of the manuscript (see deadlines), on presentation of an original signed invoice (all taxes and charges included).

3. The contractor and the winning bid share the right to use all intellectual property which the winning bid generates in fulfilment of the contract, the material results of which will be protected by copyright.

Any publication of the material, in whole or in part, by the winning bid which he generates in fulfilment of the contract will be co-ordinated between the winning bid and the contractor.

4. The winning bid shall accept responsibility for any legal obligations entailed by the contract and is in particular required to his/her country of origin the requisite tax statements relating to the services supplied.  
Value tax where applicable, shall be shown separately on all invoices as a net extra charge. All other taxes, levies and expenses shall be borne by the contractor and shall not be included in the relevant invoices.
5. The winning bid accepts all reporting obligations to the Eu to which the ETUI is subject and in case of audit will cooperate to provide necessary information.
6. In case of disputes the Belgian courts will be competent.



The ETUI is financially supported by the European Union

**Annex 1 - Declaration on Honour**

**I HEREBY CERTIFY, AS CANDIDATE/LEGAL REPRESENTATIVE OF THE CANDIDATE,**

THAT THE CANDIDATE:

- is not bankrupt or being wound up, is not having his/her affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning those matters or is not in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- has not been convicted of an offence concerning his/her professional conduct by a judgment which has the force of *res judicata*;
- is not guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- has fulfilled his/her obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which he/she is established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- has not been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
- is not currently subject to an administrative penalty referred to in Article 96(1) of the Financial Regulation;

Signature .....Date:

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THAT THE CANDIDATE /legal representative of the candidate:

- is not subject to any conflict of interest;
- that the candidate will inform the contracting authority, without delay, of any situation constituting a conflict of interest or which could give rise to a conflict of interest;

Signature .....Date:

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To the best of my knowledge, all information provided is true and accurate.

Signature ..... Date:

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The ETUI reserves the right to check the information provided. Together with this form, duly signed, the candidate undertakes to send any additional document which the ETUI considers necessary to perform its checks.

By signing this form, the undersigned acknowledges that he/she accepts controls/audits from the European Commission under the same conditions as the ETUI.

Signature..... Date: